

**ST. FRANCIS OF ASSISI CATHOLIC SECONDARY SCHOOL COUNCIL
MEETING MINUTES**

October 4, 2022
Room 7 – 7:00 p.m.

IN ATTENDANCE:

Members:

Desiree Martsinkiw, Chair
Monica Best
Tyler White
Kathleen Coventry

School Administration:

Alethea Wallace
Janet Clarke

Secretary/Treasurer:

Monica Lauer

	<u>ACTION</u>
<p>1. <u>INTRODUCTIONS/ WELCOME TO GUESTS:</u> Desiree called the meeting to order at 7:08 p.m.</p>	
<p>2. <u>OPENING PRAYER:</u> Monica Best opened the meeting with the prayer of St. Francis.</p>	
<p>3. <u>ADOPTION OF AGENDA</u></p> <p>Agenda for the meeting was previously distributed. Additions to New Business included: Dinner on October 12, Dawson volleyball trip, and sports jersey.</p> <p>MOTION: To approve the agenda as amended. Moved by Monica, seconded by Tyler. All in favour.</p>	<i>Carried</i>
<p>4. <u>SPECIAL THANKS/ACKNOWLEDGEMENTS</u></p> <ul style="list-style-type: none"> • Kathleen – The new school name sign over the main door – looks great! • Desiree – Thanks to CEAY for hosting their Annual General Meeting last week. • Alethea – To all staff who agreed to be volleyball coaches this year. 	
<p>5. <u>MINUTES FROM PREVIOUS MEETING</u></p> <p>Minutes of the meeting of September 6, 2022 were previously distributed. Two changes to be made: add “Y” to CEAY, and change spelling of Lindsay’s last name to “Rawluk.”</p> <p>MOTION: To approve the minutes of September 6, 2022 as amended. Moved by Tyler, seconded by Monica. All in favour.</p>	<i>Carried</i>
<p>6. <u>BUSINESS ARISING FROM THE MINUTES</u></p> <p>There was no business arising at this time.</p>	
<p>7. <u>STANDING REPORTS</u></p> <p>a. <u>Principal/Vice-Principal:</u></p> <ul style="list-style-type: none"> • Principal’s report previously distributed. Items of note included: 	

<ul style="list-style-type: none"> – Many student wore orange shirts on Sept 27 and school is displaying the survivors’ flag in the front foyer. – New website name has been purchased: “St Francis of Assisi Catholic Secondary School (SFACSS). Will continue to hold Vanier as well, as the two are linked. Information being transferred over to the new site. – Grade 8 and new student vision screening will take place this month. – New name sign has arrived, but will need to budget in future years for more signs. – PLCs are taking place every second week on average. – Hope to begin school Spirit activities again. – Student government elections to be held soon. Council will seek to invite student members to attend a future council meeting. – Oct 12 – St. Francis of Assisi feast day for new name of the school from 5-7:00 pm. Spaghetti dinner will be provided – all are welcome to attend. <p>b. Catholic Education Association of Yukon (CEAY): CEAY held their AGM on September 28. New Executive chosen: Shirah Davis – Chair, Desiree Martsinkiw – Vice Chair, and Amy Fry – Treasurer.</p> <p>c. Occupational Health and Safety Committee:</p> <ul style="list-style-type: none"> • No injuries have yet occurred this year. • Sewage scent issue: Work was undertaken on drain system in late Sept. Strong scent was detected throughout the school. Issue was assessed and fixed by 9:00 a.m. Students remained in large gym while repair work completed (this gym has separate ventilation system). • New staff or those whose training is expiring will attend upcoming first aid training. <p>d. Secretary-Treasurer</p> <ul style="list-style-type: none"> • Bank reconciliation to October 4, 2022, distributed prior to the meeting. <p>e. Additional Committees</p> <ul style="list-style-type: none"> • No updates from other committees at this time. 	
<p>8. <u>OLD BUSINESS</u></p> <p>a. School Survey Results & Letter to Minister – Desiree to will contact Ian to see what was completed for this.</p> <p>b. School Name Change – Staff committee was formed to make decisions on changes required and timeline. Will provide Council with information once completed. Question asked about cost of signage and whether Yukon government will contribute to cost. ACTION: Alethea will be meeting departmental officials this month and will ask. She will provide information to Council on this at next meeting in November.</p> <p>c. New Members - Kathleen Coventry and Shanon Cooper will be new council members. ACTION: Desiree to contact Department re: swearing in of new members.</p>	<p>Desiree</p> <p>Alethea</p> <p>Desiree</p>
<p>9. <u>NEW BUSINESS</u></p> <p>a. New Council Member Approval –</p> <p>MOTION: to approve Kathleen Coventry and Shanon Cooper as members of St. Francis of Assisi Catholic School Council. Moved by Tyler, seconded by Monica. All in favour.</p>	<p><i>Carried</i></p>

<p>b. New member for CEAY – Desiree and Marlon were to be the representatives on CEAY. However, we now require a replacement member from Council, as Marlon is no longer with Council.</p> <p>ACTION: Desiree to send out an email to council members, asking for a second member for CEAY and provide information from Executive Director of CEAY.</p> <p>c. School council conference – Will take place November 3-5; location still to be announced.</p> <p>ACTION: Desiree to advise Council by email of the location.</p> <p>d. Feast Dinner October 12 – Please help if you able to do so. Everyone is welcome.</p> <p>e. Dawson volleyball trip – Taking place Oct 27-30. Every student attending will receive \$200 in assistance from Yukon Lotteries.</p> <p>f. Sports jerseys – New sports jerseys (with new school name) need to be purchased for Grade 8 and 9s when playing at various events. Shirts will have “St. Francis” printed on them and will remain at the school. Seeking Council funds of \$2,600.00 for their purchase.</p> <p>ACTION: Desiree/Monica L. to review annual Council budget costs and determine fund availability, then email Council to discuss, and advise Janet as soon as possible.</p>	<p><i>Desiree</i></p> <p><i>Desiree</i></p> <p><i>Desiree/ Monica</i></p>
<p>10. <u>IN CAMERA</u></p> <p>No in-camera session required.</p>	
<p>11. <u>NEXT MEETING DATE</u></p> <p>The next meeting date will be Tuesday, November 8 at 7:00 pm in the Learning Commons.</p>	
<p>12. <u>ADJOURNMENT</u></p> <p>MOTION: Made by Desiree for adjournment at 8:17p.m. All in favour.</p>	<p>CARRIED</p>