

**ST. FRANCIS OF ASSISI CATHOLIC SECONDARY SCHOOL COUNCIL
MEETING MINUTES**

*March 7, 2023
Learning Commons – 6:30 p.m.*

IN ATTENDANCE:

Members: Desiree Martsinkiw – Chair, Monica Best, Tyler White, Kathleen Coventry, Shanon Cooper

School Administration: Alethea Wallace, Janet Clarke, Mia Ouellette

Secretary/Treasurer: Monica Lauer

Guests : Linda Lamers (new Superintendent). Trevor Ratcliff (outgoing Superintendent), Bishop Hector Vila, Myriam Lafrance, Colleen Segriff, Ave Marie Burns, Malcolm Ellis, Sarah Sikkes

	<u>ACTION</u>
1. <u>INTRODUCTIONS/ WELCOME TO GUESTS:</u> Desiree called the meeting to order at 6:38 p.m. Introductions made of those attending the meeting.	
2. <u>OPENING PRAYER:</u> Bishop Vila opened the meeting with prayer.	
3. <u>ADOPTION OF AGENDA</u> Agenda for the meeting was previously distributed. MOTION: To approve the agenda as presented. Moved by Kathleen, seconded by Monica. All in favour.	<i>Carried</i>
4. <u>SPECIAL THANKS/ACKNOWLEDGEMENTS</u> <ul style="list-style-type: none">• Mia – To parents and council members who helped organize the recent pizza lunch.• Desiree – To all student athletes who attended the Canada Winter Games in PEI.• Kathleen – A general thank you to all the staff for their ongoing great work at the school.	
5. <u>MINUTES FROM PREVIOUS MEETING</u> Minutes of the meeting from February 7, 2023 were previously distributed. MOTION: To approve the minutes of February 7, 2023 as presented. Moved by Kathleen, seconded by Monica. All in favour.	<i>Carried</i>
6. <u>BUSINESS ARISING FROM THE MINUTES</u> <ul style="list-style-type: none">• Pizza Lunch – next pizza lunch will take place on the first Monday of each month. Raised \$200 and volunteer parents really enjoyed participating.• Principal Hiring – Trevor will advise Desiree of the actual closing date of the posting.• Polarettes Gym – No update.	
7. <u>PRESENTATION – STUDENT GOVERNMENT</u>	

<ul style="list-style-type: none"> • Ave Burns, current President, provided an update on the student government body and recent activities it has organized: <ul style="list-style-type: none"> – There are 12 students leaders were elected to represent the student body this year; Ave is currently the only President. The group meets every Tuesday at lunch. Having a student government has been very good for student morale. – Student government hopes to ensure next year that students who are considering running for government will understand the time commitment required. – Event organized to date include: Planned a pep rally for the volleyball season; prepared themes for Spirit Week before Christmas; a junior Christmas dance; creation of a suggestion box; and a senior dance on Valentine’s Day. Upcoming events include: Spring spirit rally, ongoing discussion of the school hat rule, seeking to have additional outside seating areas for students. 	
<p>8. <u>PRESENTATION - Bishop Hector Vila</u></p> <ul style="list-style-type: none"> • Bishop provided Council with a background on the history of the Catholic schools, the current legal context of the schools, and the challenges of having a Catholic school within a publicly funded system. Bishop believes collaboration between all parties is necessary to ensure success for all students. Bishop emphasized that he is available to meet with anyone in any capacity, and always open for dialogue on any topic. If any student feels disregarded by catholic teaching, this must be rectified. Every student deserves dignity and respect as an individual. <p>ACTION: Should any council member, etc. have questions for the Bishop regarding his presentation, you can forward them to Desiree.</p>	<i>Desiree</i>
<p>9. <u>STANDING REPORTS</u></p> <p>a. Principal/Vice-Principal:</p> <ul style="list-style-type: none"> • Principal’s report previously distributed. Items of note included: <ul style="list-style-type: none"> – Josten / Graduation Covers – Alethea provided an invoice to council, who had previously discussed covering the cost: MOTION: Made by Monica to pay for the cost of the graduation covers in the amount of \$1,157.72. Seconded by Tyler. All in favour. - School Handbook: ACTION: Desiree to send an electronic copy to council and add to next meeting agenda for discussion. – School Survey – coming out April 4 – ACTION: School Council to provide a question for the survey. Council to submit their question ideas to Desiree – Desiree to provide to Alethea by <u>April 3</u>. – Course selection is now underway and new course website is available. Discussion also ensued regarding linear versus semester programming. ACTION: Add topic to the next meeting agenda. – Letter of Clarity – re: Professional Development aligning with Public Policy – distributed to council prior to the meeting. <p>b. Catholic Education Association of Yukon (CEAY): General meeting to be held tomorrow, March 8. Desiree had previously circulated information to administration on the topics that CEAY is seeking information on, which included: clarity on evaluation and selection criteria for</p>	<p><i>Carried</i></p> <p><i>Desiree</i></p> <p><i>Desiree/All</i></p> <p><i>Desiree</i></p>

<p>recipients of CEAY sponsored awards in the schools; 5 Marks of a Catholic school; and, updates from Admin Team on faith formation and PD Day planning.</p> <p>c. Occupational Health and Safety Committee: Made aware of the safety issue of snow removal at the back of the school, which is the evacuation area. Snow has since been cleared.</p> <p>d. Secretary-Treasurer: Bank reconciliation to March 7, 2023 distributed prior to the meeting.</p> <p>e. Additional Committees: No updates from other committees at this time.</p>	
<p>10. <u>OLD BUSINESS</u></p> <ul style="list-style-type: none"> As previously discussed. 	
<p>11. <u>NEW BUSINESS</u></p> <p>a. Council areas of focus – Kathleen would like to have council discuss what their role is, what they can focus on during their term. ACTION: Council to advise Desiree which upcoming Saturday might work for them in order to hold an informal council retreat discussion.</p> <p>b. Yoga Class – Pilot project taking place in May - 45 minutes yoga class after school at 3:45 for four weeks, for interested students. Method of promoting physical literacy in a non-traditional way.</p> <p>c. Code of Ethics - Desiree previously circulated the School Council handbook, prepared by AYSCBC. Monica had noticed that St. Francis school council website had two heading for ethics but nothing was linked. ACTION: Add “Code of Ethics” to agenda for upcoming informal council retreat. Also seek information from Lori Choquette at the Department.</p> <p>d. Role of Catholic School Council – Desiree previously distributed a CEAY information sheet. ACTION: Desiree to ask CEAY Executive Director to update the name of “Vanier” to “St. Francis of Assisi” in the document.</p>	<p><i>All</i></p> <p><i>Desiree</i></p> <p><i>Desiree</i></p>
<p>12. <u>IN CAMERA</u></p> <p>Council entered In-camera session at 8:29 pm. Council exited In-camera session at 8:42 p.m.</p>	
<p>13. <u>NEXT MEETING DATE</u></p> <p>Next meeting to take place on Tuesday, April 11 at 6:30 pm.</p>	
<p>14. <u>ADJOURNMENT</u></p> <p>MOTION: Made by Desiree for adjournment at 8:43 p.m. All in favour.</p>	<p>CARRIED</p>