

**ST. FRANCIS OF ASSISI CATHOLIC SECONDARY SCHOOL COUNCIL
MEETING MINUTES**

*November 7, 2023
Learning Commons – 6:30 pm*

IN ATTENDANCE:

Members: Monica Best, Tyler White, Ryan Sikkes, Kathleen Coventry, Shanon Cooper

School Administration: Alethea Wallace, Mia Ouellette

Secretary/Treasurer: Monica Lauer

	<u>ACTION</u>
1. <u>INTRODUCTIONS/ WELCOME TO GUESTS:</u> Monica B. called the meeting to order at 6:34 pm.	
2. <u>OPENING PRAYER:</u> Ryan provided a reflection and prayer.	
3. <u>ADOPTION OF AGENDA</u> Agenda for the meeting was previously distributed. Amendments proposed include: <ul style="list-style-type: none"> • Move to In Camera session after the Principal’s Report under #6. Standing Reports <p>MOTION: To approve the agenda as amended. Moved by Shanon, seconded by Kathleen. All in favour.</p>	<i>Carried</i>
4. <u>SPECIAL THANKS/ACKNOWLEDGEMENTS</u> <ul style="list-style-type: none"> • Shanon provided everyone with a copy of the newspaper insert for Remembrance Day prepared by the Legion. Within the insert is Nora Snider’s essay “His Father, Her Husband,” which won first place in the BC/Yukon Legion Command Literary Contest. • To all teachers who are working to provide students with increased indigenous learning opportunities. • To all teachers who helped and organized the Halloween dance. • To all teachers and other staff involved in making volleyball available and other student opportunities to connect with the school and with each other. 	
5. <u>MINUTES FROM PREVIOUS MEETING</u> Minutes of the meeting from October 3, 2023 were previously distributed. MOTION: To approve the minutes of October 3, 2023 as presented. Moved by Ryan, seconded by Monica B. All in favour.	<i>Carried</i>
6. <u>STANDING REPORTS</u> <ul style="list-style-type: none"> a. Principal/Vice-Principal: <ul style="list-style-type: none"> • Principal’s report was provided at the meeting. Items of note included: <ul style="list-style-type: none"> – Two (2) new Educational Assistants have been hired. – Remembrance Day Ceremony taking place on Nov 10 at 10:01 am. – Student Led Conferences on November 8 from 2:10-7:00 pm. 	

<ul style="list-style-type: none"> – Next PD Day will be November 24. – School Growth Plan – Held meeting with staff and agreed to continue with cultural fortifying practices (i.e. topic of racism). Will work on this at the next PD Day. Will also work on an academic goal. – Student Survey – Mia distributed copy of questions asked of students in the survey. ACTION: Survey results to be reviewed at the next meeting – add to upcoming agenda. – Tree Symbol Inclusion Statement – Alethea noted that this statement will be posted on all Catholic school websites. 	<i>Mia</i>
<p>7. <u>IN CAMERA</u> – Council entered in-camera at 7:05 pm and exited at 7:10 pm.</p>	
<p>6. <u>STANDING REPORTS (Continued)</u></p> <ul style="list-style-type: none"> b. CEAY Professional Development, Catholic Education Sunday: Ryan and Monica attended AYSCBC fall school conference. Catholic Education Sunday events did not take place. c. ACSTA Catholic Trustee Certificate: Monica B has enrolled in the program as has Shirah Davis (CEAY President). Ryan has enrolled in one course for School Governance. If anyone is still interested in enrolling, please contact Monica B. d. Secretary-Treasurer: Bank reconciliation to November 5, 2023, was distributed prior to the meeting. Annual funds from the Department have now been received in the account. Monica also noted that an additional \$80 should be deducted from the total remaining, as an additional cheque was issued to Kathleen Coventry. e. Student Government – Monica B. advised student government that it has been added to the standing reports section of every council meeting. Council looks forward to meeting with the student government representatives as needed. f. Religious Education – No report currently. A discussion of needs at the school subsequently ensued. ACTION: Council to consider options for a school-wide fundraiser and discuss at the next meeting – add to upcoming agenda. 	<i>All</i>
<p>8. <u>OLD BUSINESS</u></p> <ul style="list-style-type: none"> a. SFACS Planning Session Progress, Nov. 30 – Ryan spoke with Sister Edith who is unable to facilitate the planning session. ACTION: Ryan to contact Rosemary Burns to see if she may be interested/available. Council has agreed to go forward with the session, regardless of whether a facilitator can be found. b. Youth Faith Formation Research – Alethea visited with Alexis Nakota Sioux Nation in Alberta (Lac St Anne pilgrimage). They are keen to do some kind of connection – perhaps exchange between their students and ours. ACTION: Alethea to follow up on this. Kathleen also noted that CEAY has offered to support any faith formation events as well. Monica B. mentioned Face to Face Ministries which holds several youth retreats, including ones upcoming in Calgary and Saskatoon. Alethea added that they also hold an annual youth rally in Regina. ACTION: Ask Religious Coordinator (Michele) to continue the research into this. c. Student Government Follow up – Ryan met with student government today and explained the council’s decision on the hat policy. Kathleen noted that the hat policy is out of step with the neuro-sequential model. ACTION: Mia to provide further information at the next meeting with respect to the neuro-sequential model and the hat policy. 	<p><i>Ryan</i></p> <p><i>Alethea</i></p> <p><i>Religious Coordinator</i></p> <p><i>Mia</i></p>

<p>d. Flag Ideas – Council has requested that Administration provide a list of ideas for flags that could be flown from now until June, for their information. ACTION: Alethea/Mia to provide the list at the next meeting – add to upcoming agenda.</p> <p>NOTE: Monica Best and Shanon Cooper left the meeting at 7:45. Meeting continued, given that there was still quorum.</p>	<p><i>Alethea/Mia</i></p>
<p>9. NEW BUSINESS</p> <ol style="list-style-type: none"> 1. Response to Aug 17 email from Mary Cameron – Letter noted that councils could provide comments if required. After discussion, council determined that no response was required. Council asked Administration to provide them with information of what is being done in the school with respect to planned initiatives throughout the school year that promote equality and non-discrimination, as part of the Principal’s Report. ACTION: Alethea to add this information to her Principal’s Report. 2. Polarettes Letter & Response – A letter was sent on behalf of Council to the Department regarding the Polarettes space. The response back indicated that the Department has agreed the space will be used for school activities. 3. School Improvement Initiatives – In consultation with teachers, Kathleen has submitted grant applications for a variety of school initiatives, including with Cross Country Yukon for a skiing initiative, as well as with Artists in the School re: possible school mural. ACTION: Please contact Kathleen if you have any other grants that should be applied for. 4. CEAY Communications Strategy – The strategy (dated 2019-2022) is to be updated as needed by CEAY membership. CEAY asked that it be brought to each of the councils for discussion and comment. Generally, council comments included: the importance of determining who speaks on behalf of CEAY and councils themselves; that there is no issue that requires an instant response; and that any comments provided on behalf of CEAY or councils should be in writing and provided only once the membership has agreed to what is to be said. ACTION: Ryan to provide council’s comments to next CEAY meeting to be held on Thursday. 5. School Wellness Specialist Position – Council has received a copy of the job description, as previously distributed. 6. Role of Chair – Postponed until next meeting, given that two council members are not at the meeting at the current time. ACTION: Add Role of Chair topic to upcoming agenda. 	<p><i>Alethea</i></p> <p><i>Kathleen</i></p> <p><i>Ryan</i></p> <p><i>All</i></p>
<p>10. IN CAMERA</p> <p>Council entered a second in-camera session at 8:22 pm and exited at 8:44 pm.</p>	
<p>11. CLOSING PRAYER AND ADJOURNMENT</p> <p>The next meeting will take place on December 5 at 6:30 pm in the Learning Commons.</p> <p>MOTION: Made by Ryan for adjournment at 8:45 p.m. All in favour.</p>	<p><i>Carried</i></p>