St. Francis of Assisi Catholic Secondary School Council

Regular Meeting Agenda

Monday, April 27, 2026

6:30 pm – 8:30pm

Location: SFACS Learning Commons

Council: Rod Bagaslao, Jeanette Gallant, Chris Potvin, Katherine Williams, Ryan Sikkes

Guests: Joseph Cosgrove (Vice Principal), Tamara Schaefer (Teacher)

Administration: Principal Alethea Wallace

Secretary/Treasurer: Nancy Legault

Regrets: Rod Bagaslao

1. Introductions / Welcome to guests / land acknowledgement:

We acknowledge the land on which we stand is the ancestral territory of the Kwanlin Dun First Nation, and the Ta'an Kwach'an Council, and is a common home to everyone in virtue of God, the Creator's gracious gift.

Meeting started at 6:30 pm.

2. Our Father / Gospel of the day / Brief reflection on the reading / Prayers of thanks & intercession

3. Adoption of Agenda

Chris motioned to adopt agenda. CARRIED.

4. Special Thanks / Acknowledgements

5. Minutes from Previous Meeting

Ryan motioned to adopt minutes from previous meeting as well as amended Feb. Meeting minutes. CARRIED.

6. Standing Reports

a. Administration Report

a. General Report

The enrollment is the same at 463. Hired 3 new teachers. Masterbuild (teacher's schedule for what they are teaching and when) to be completed May 14. Budget for next year handed out in report to council. Capital projects in need for St. Francis: Modular expansion and cafeteria expansion, laboratory and shop safety infrastructure, interior flooring and risk mitigation. Ryan

moved that the administration sends these project items to council support. Also in regards to the budget, Administration requests need of a photocopier that meets school's needs. Ryan will draft email to the superintendent regarding budget. ACTION. CARRIED.

b. School Growth Plan

Administration handed out school growth plan to council.

c. School Data

Results of parent survey data passed out to council. Only 11 parent respondents. Future action: Next Spring, council will consider need for more communication building to increase responses from parents.

Student survey also included in school data report.

b. CEAY

Greg emailed council a letter requesting funding for one CEAY PD event at school. Event would take place of 3 general meetings. Katherine motioned to support CEAY to request funding. CARRIED.

c. ACSTA

Nothing reported at this time.

d. Secretary-Treasurer

Current Ledger Budget at $5,061.68. $171.44 fee from bank for 200 checks ordered.

7. Standing Business

a. Religious Education Curriculum update (grade 12)

Still waiting on department process on supplementary resource requirements approval. Katherine will check with Miriam to send digital letter to Admin. Ryan to propose some alternative language on use of textbook Waiting on Catholic Admin team's approach for annual acknowledgement. ACTION.

b. Art work for school – update

Artist, Chris, requested school mural to be a 4' by 6" Mosaic. Project could not begin until Fall and Mid-October. Cost depends on design and finishes. Student participation desired in some capacity. Council shared possible ideas for student contribution. Council agreed no funding available currently to have mosaic done this fall, possibly the following fall. Katherine will be looking to apply for possible grants. Katherine will follow up with artist regarding price. ACTION.

c. Territorial standards / normative comparisons for our school across BC / YT

8. Old Business

a. School Budget

b. School Handbook 2026-27

Draft handbook passed out. Still waiting on Department on cell phone policy.

9. New Business

a.

10. *In camera* session

Motion to move in camera at 7:59 pm with council and admin only. Moved out of camera 8:16 pm.

11. Closing Prayer:

Saint Francis, our brother, you who eight hundred years ago
went to meet Sister Death as a man at peace,
intercede for us with the Lord.

In the Crucifix of San Damiano you recognized true peace,
teach us to seek in Him the source of all reconciliation
that breaks down every wall.

You who, unarmed, crossed the lines of war
and misunderstanding,
give us the courage to build bridges
where the world erects borders,

In this time plagued by conflict and division,
intercede so that we may become peacemakers:
unarmed and disarming witnesses of the peace that comes from Christ.
Amen.

12. Adjournment

Ryan motioned to adjourn meeting at 8:20 pm. CARRIED.

Next Meeting Date: May 18, 2026, begin at 7 pm.