St. Francis of Assisi Catholic Secondary School Council

Regular Meeting Agenda

Monday, June 15, 2026

6:30 pm – 8:30pm

Location: SFACS Learning Commons

Council: Rod Bagaslao, Jeanette Gallant, Katherine Williams, Ryan Sikkes

Guests: Tamara Schaefer, Monica Best

Administration: Principal Alethea Wallace, Vice Principal Tanner Cassidy

Secretary/Treasurer: Nancy Legault

Regrets: Chris Potvin

Meeting started at 6:35 pm.

1. Introductions / Welcome to guests / land acknowledgement:

We acknowledge the land on which we stand is the ancestral territory of the Kwanlin Dun First Nation, and the Ta'an Kwach'an Council, and is a common home to everyone in virtue of God, the Creator's gracious gift.

2. Our Father / Gospel of the day / Brief reflection on the reading / Prayers of thanks & intercession

3. Adoption of Agenda

Ryan motioned to adopt agenda with deletion of item 13 to postpone meet and greet of new council members. Motion to adopt with amendments. CARRIED.

4. Special Thanks / Acknowledgements

Acknowledgment of students getting through exams and report cards week. Gratitude to those who prepared transition activities for 8th graders for secondary school.

5. Minutes from Previous Meeting

Ryan motioned to adopt Meeting minutes with amendments. CARRIED.

6. Standing Reports

a. Administration Report

a. General Report

Projected enrollment 457. Some students on the waiting list. Process of hiring one teacher for next year. New YFNED cook will be starting in the new school year. Main capital projects: Eye

wash stations have been ordered for lab room; Music room flooring scheduled for this summer 2026. Christ the King lockers received were painted blue to match the esthetics of the school. Project considerations for future include need for more space. All space in school utilized. Thoughts were discussed on the possibility of consideration of basement of church across the street to rent for student classroom space. Paying too much for internet and rent for this access to church is a concern. Principal competencies: doing more mentoring/coaching with numeracy and literacy. Focus on aligned final assessments.

b. School Growth Plan

See Admin Report attached.

c. School Data

See Admin Report attached.

b. CEAY

Year end stuff happening: Finalizing draft budget for next year. New council orientation. Review of executive director. Set the date for AGM. CEAY executive has meeting scheduled with minister.

c. ACSTA

Discussions regarding code of conduct for boards. Ideas for council to consider as well. New ideas for building relationships with students and staff and families was proposed as thoughts for consideration in the future.

d. Secretary-Treasurer

$3,955.48 to be carried over to budget next school year. Year end report to be done June 30, 2026.

7. Standing Business / Council Priorities

None at this time.

a. Religious Education Curriculum update (grade 12)

Council received an email from Tanya in response to council's email regarding alternative language in regards to the 3rd mitigation on use of textbook replacement and supplementary resources to be used. Council had asked for clarification of wording to use of supplementary resources. Response did not clarify the needs for council. Council wants more specificity on text books and supplementary resources used for course and a need for more clarity with proposed alternative language.

Admin approved and are sending a letter to go home reminding everyone what it means to attend a Catholic School. There will also be a letter sent in regards the 12 th grade Religious Education course. Letter was approved by all of Admin. Government logos on letterhead for school logos used to be approved by Minister.

Katherine is attending CEAY on behalf of school council and meeting with Minister; will raise concern regarding the mitigations. ACTION.

b. Art work for school – update

Katherine put in Application to arts fund grant for helping the cost for school Mosaic. In the application, Katherine mentioned the commitment to council to follow up on evaluation of mosaic design. The final design hopefully will happen in Mid October. Hopefully finish by June 30, 2027. The Art fund grant could Cover up to 70 %. Hopes to approve $10,000 with the grant money. Will hear back from the Art fund Grant within 8 weeks. Consideration for future: Corporate sponsorship, or Knights of Columbus. Tanner will possibly have a donation from legacy fund. In the future, hopes that more fundraising for parents who would want to contribute will have easier access digitally. Tanner wants to work on this next year to make fundraising digital for parents who want to contribute. Chris is open to ideas discussed with Megan, Art Teacher and getting student involvement as much as possible: getting woodshop students to help with framing, consideration of rocks to include in mosaic. Megan has donated tiles. Feedback box from students and virtual responses from students were collected and still being collected. Haven't heard back from First Nations engagement yet.

c. Territorial standards / normative comparisons for our school across BC / YT

Nothing to officially report. Ryan to reach out to Independent Review Panel and invite the panel to meet with council. ACTION.

8. Old Business

a. School Handbook 2026-27 – Approval

Katherine proposed some amendments for approval by council regarding some statements regarding values and beliefs in the handbook. Ryan motioned to adopt school handbook with amendments. CARRIED.

Council discussed need for a more substantial review of school handbook for amendments in the future. Noted by council to address in new school year.

9. New Business

a. School Growth Plan and Student Attendance Policies - Katherine

Admin will make comments available for school handbook and school growth plan by sending Ryan a Word Doc of both. Ryan will upload to google drive so council has access to make comments on documents.

b. Dispute Resolution Policy – Katherine

Covered in 8a.

10. *In camera* session

Motion to move in camera at 7:47 pm.

11. Closing Prayer:

Saint Francis, our brother, you who eight hundred years ago
went to meet Sister Death as a man at peace,
intercede for us with the Lord.

In the Crucifix of San Damiano you recognized true peace,
teach us to seek in Him the source of all reconciliation
that breaks down every wall.

You who, unarmed, crossed the lines of war
and misunderstanding,
give us the courage to build bridges
where the world erects borders,

In this time plagued by conflict and division,
intercede so that we may become peacemakers:
unarmed and disarming witnesses of the peace that comes from Christ.
Amen.

12. Adjournment

Ryan motioned to adjourn meeting at 7:59 pm. CARRIED.

13. Closed meeting - meet-and-greet between new and old council. (No business will be conducted.)

Amended due to not all new council members present.

Next Meeting Date: TDB - August 2026