St. Francis of Assisi Catholic Secondary School Council
DRAFT Regular Meeting Minutes
Monday, September 21, 2026
7:00 pm – 9:00 pm

Location: SFACS Learning Commons

Council: Katherine Williams, Ryan Sikkes, Corrie LaLonde, Monica Best

Guests: Meaghan Timmons, Christine Franes

Administration: Principal Alethea Wallace, Vice Principal Erik Gray, Vice Principal Tanner Cassidy

Secretary/Treasurer: Nancy Legault

Regrets: Chris Potvin

1. Introductions / Welcome to guests / land acknowledgement:
   Ryan called the meeting to order at 7:03 pm. CARRIED.

We acknowledge the land on which we stand is the ancestral territory of the Kwanlin Dun First Nation, and the Ta'an Kwach'an Council, and is a common home to everyone in virtue of God, the Creator's gracious gift.

2. Our Father / Gospel of the day / Brief reflection on the reading / Prayers of thanks & intercession

Council heard and reflected on the gospel; and shared prayer intentions.

3. Adoption of Agenda

Ryan moved to adopt agenda as presented. CARRIED.

4. Special Thanks / Acknowledgements

Council acknowledged the excellence of the food program with YFNED that is providing food for students to eat. Council acknowledged a thank you to the preparation going into meetings of chairs, members, and secretary of School Council.

5. Minutes from Previous Meeting

Ryan moved to adopt minutes as amended. CARRIED.

a. Business arising from the minutes

Action items from last minutes: To pass the updates on handbook. Council moved to adopt sections of handbook that were edited. Council acknowledges that more edits may come. CARRIED.

6. Standing Reports

a. Administration Report

Enrollment at 469. Fully staffed. Upcoming events documented in admin report.

a. General Report

Assessments for students will be this month. Liturgies have been planned with Father Bartek for the year but there was a commitment for a school-wide mass during the year.. Field trips scheduled. Discussion of council in agreement with admin approving field trips that are routine and low risk. Details of field trips are available to council if requested. Admin to add upcoming experiential trips of higher risk

to admin report. Council talked about possibility of having Graduation Mass at school for grade 12 seniors.

b. School Growth Plan

First meeting of school growth plan committee met today. Talked about new template and budget. Budget attached to admin report. Committee is updating the five-year capital plan and will submit it before the end of the month. Monica was unable to attend as the council representative as the meeting was scheduled during her work time.

c. School Data

b. CEAY

Nothing new to report.

c. ACSTA

Nothing new to report.

d. Secretary-Treasurer

Two YG deposits in the bank. $6880.00 operating fund deposited. Another $1,280.32 was deposited by YG. Meaghan to look into what the second deposit is for. Current funds at $11,545.80. Secretary to look out for Raven Recycling check coming to school to deposit into bank account.

7. Standing Business / Council Priorities

a. Religious Education Curriculum update (grade 12)

Nothing new to report on mitigations. As per council's knowledge, letter about catholic education is going out to families.

b. Art work for school – update

A Collection at one of the Masses will be designated for offerings from parishioners who want to donate for the mosaic. Hopes for more fundraising in the future. Tanner will write check for $3000 from the Saint Francis Grad Society to give towards mosaic. Funds in ledger will designate that this amount goes toward mosaic.

c. Territorial standards / normative comparisons for our school across BC / YT

Christine talked about how to get better data for our students. B.C. has a "How are we doing" report of data comparison for schools with data tracked. School can choose district to compare data with. Christine will look into getting the "How are we doing" comparison report for School District 98 (St. Francis of Assisi High School).

8. Old Business

a. Administration response to parent complaint letter from June.

Council asked if there was a written response to parents, and if so where can we see it? Admin said they spoke with Bishop and met with them in person and there was no written response to parents, but only verbally when having met with them.

9. New Business

a. Upcoming Events and Meetings

1. Reschedule Yukon Independent Education Review engagement

Previous session was cancelled. Council to reschedule alternative time to meet. Council agreed to meet Monday October 19, 2026 at 5:15 pm to be combined with regular council meeting the same night.

b. Council retreat and priority setting

Ryan will put out email to council to schedule possible council retreat Thursday Oct. 1 at 7 pm. ACTION.

10. *In camera* session

Resolved to move in camera at 8:37 pm. Resolved to move out of in camera at 9:22pm.

Moved, to send the draft of Katherine's letter, excluding the last paragraph, to the Minister. CARRIED.

11. Closing Prayer:

Saint Francis, our brother, you who eight hundred years ago
went to meet Sister Death as a man at peace,
intercede for us with the Lord.

In the Crucifix of San Damiano you recognized true peace,
teach us to seek in Him the source of all reconciliation
that breaks down every wall.

You who, unarmed, crossed the lines of war
and misunderstanding,
give us the courage to build bridges
where the world erects borders,

In this time plagued by conflict and division,
intercede so that we may become peacemakers:
unarmed and disarming witnesses of the peace that comes from Christ.
Amen.

12. Adjournment

Ryan motioned to adjourn meeting at 9:25 pm. CARRIED.

Next Regular Meeting Date: October 19, 2026 at 7:00 pm